

# Stedham with Iping Parish Council

Chair: Neil Read

Clerk: Morag Birch

email: [clerk@stedhamwithiping-pc.gov.uk](mailto:clerk@stedhamwithiping-pc.gov.uk)

website: <http://www.stedhamwithiping-pc.gov.uk>

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## **MINUTES: Meeting of Stedham with Iping Parish Council - No. 8/Year 2/23-27**

**Held on: Thursday 12<sup>th</sup> December 7:00pm at Stedham Memorial Hall**

**Present:** Ruth Cooper (Chair)  
Amanda Hollingshead  
Terry Stevens  
Hannah Burton

**In attendance:** 3 members of the public.

**(Note:** Unless otherwise stated voting on decisions/resolutions is unanimous)

### **1. APOLOGIES FOR ABSENCE:** Kate O'Kelly(WSCC)

### **2. MINUTES OF PREVIOUS MEETINGS:** SIPC resolved to approve the minutes of the SIPC Ordinary meeting on 14<sup>th</sup> November 2024 for signature.

### **3. DECLARATIONS OF INTERESTS:** R Cooper and Terry Stevens each confirmed there had been no change in their Register of Interests. H Burton and A Hollingshead confirmed they had taken on the roles of Chair and Treasurer of Friends of Stedham School (FOSS) respectively

### **4. REPORT FROM CDC AND WSCC**

4.1. WSCC Report provided after the meeting – copy attached

4.2. CDC – HB summed up key points

- Midhurst Vision – progress is continuing, particularly with the proposed planting design.
- Planning – CDC to provide training/guidance to ensure Parish Councils are aware of what is required when responding to a planning application. In particular, reasons need to be provided when the Council objects to an application.
- CDC is also reviewing planning procedures in light of the probable changes being considered at national level
- Recommendation are being considered to alter CDC meeting times to allow for more flexibility and easier access

### **5. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC**

5.1. Representatives from Minsted Residents' group raised concerns that the current operator of Minsted Sandpit had applied for five-year extension to the timescales specified in planning condition 1 of the extant planning permission which limits the duration of sand extraction to 30<sup>th</sup> November 2024. 30<sup>th</sup> November 2024 was the start date for the 12months allowed to the operator to restore the site in accordance with the ROMP (Review of Minerals Planning Permission) conditions and approved restoration plan. Receipt of the new planning application means this start date no longer applies. A copy (attached) of Minsted's objection letter had been sent to the Councillors for information. The Council recommended that it is better to post individual to increase the number of received objections.

Minsted Resident's requested that the Parish Council also post an objection

Concern was raised that SDNPA seemed to be a lack of diligence in enforcing planning conditions.

**ACTION:** HB(as CDC) to contact Enforcement team to ascertain current status.

Particular reference was made to the condition of the existing fence which was broken in places thus providing access to a potentially dangerous area.

### **6. FINANCE AND GENERAL PURPOSES COMMITTEE(AMANDA HOLLINGSHEAD)**

6.1. The Budget Status and Financial Summary were reviewed. Copies are attached

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**SIPC resolved to approve** items in the following table for payment/expenditure:

Date	Who	What	Gross	VAT	NET
15/12/2024	Morag Birch	November Pay (Clerk) (£13.00/hour)	£ 364.00		£ 364.00
15/12/2024	Morag Birch	November Pay (RFO) (£13.00/hour)	£ 156.00		£ 156.00
15/12/2024	Morag Birch	November Expenses (Clerk)	£ 26.10		£ 26.10
04/12/2024	Ruth Cooper	Food & Xmas Plants Tea Club 041224	£ 69.02		£ 69.02
04/12/2024	Terry Stevens	Tea / Coffee Tea Club 041225	£ 6.29		£ 6.29
07/12/2024	Morag Birch	Wine - Raffle WI Fair 071224	£ 22.00	£ 3.67	£ 18.33
07/12/2024	Morag Birch	Sweets - Raffle WI Fair 071225	£ 6.00		£ 6.00
12/12/2024	Morag Birch	Battery Box Ties	£ 2.59	£ 0.43	£ 2.16
12/12/2024	TBC	AED for Iping Tel Box(BHF £821 exc VAT)	£ 990.00	£ 165.00	£ 825.00
12/12/2024	TBC	AED Cabinet for Iping Tel Box(BHF £475 exc VAT)	£ 624.00	£ 104.00	£ 520.00

- 6.2. **SIPC resolved to buy** a second Defibrillator and Cabinet(unlocked) for installation in the Iping telephone box. **ACTION:** Clerk to confirm proposed Cabinet will fit and order new unit, to be the same as existing unit.
- 6.3. Draft Budget 2025-26. – The taxbase for 2025/26 has increased by 1.06% as a result of the number of second homes in the parish. This allows an increase in the precept which will not cause an increase in the Council Tax bill. **SIPC resolved to increase** the precept to £26,500, from £25,000 in 2024-25. It was noted that SIPC would become liable for Employer National Insurance as a result of the reduction of the threshold from £9100 to £5000 as from 5<sup>th</sup> April 2025.

## 7. AMENITIES & ENVIRONMENT COMMITTEE (RUTH COOPER).

- 7.1. Monthly inspection of children's play areas & AED equipment - All okay except for possible issue with the light in the AED. **ACTION:** AH to check and repair if required.
- 7.2. Beeline submission. **ACTION:** Clerk & RC to prepare draft. Key requirement is to create a wildlife corridor. Deadline 31<sup>st</sup> January 2025
- 7.3. Wild flower/bulb planting – Approximately 10 bags of daffodils remain. **ACTION:** All to collect bag, plant and record position.

## 8. PARISH ACTION PLANS & CORRESPONDENCE(CLERK)

- 8.1. Last Month's Actions – reviewed, updated and outstanding items added to main Action List
- 8.2. Newsletter - Closing date for submission of content is end of February and only events after 1<sup>st</sup> April to be included. **ACTION:** HB with assistance from Council as required.  
**ACTION:** Clerk, RC to review/rationalise Delivery List. TS to check numbers of households in the Parish.  
Clerk confirmed there had been no response from flyers asking for volunteers for the Council, included in Autumn's Newsletter.
- 8.3. Pre-Christmas Tea Club – 4<sup>th</sup> December – there were 23 attendees, including 5 helpers. **SIPC resolved to put on** another event on 2<sup>nd</sup> April as an Easter Tea. **ACTION:** TS to organise, request help if required.
- 8.4. WI Christmas Fair – 7<sup>th</sup> December. SIPC nett takings £59. No mulled wine sales were made. Unclaimed raffle ticket numbers to be put on the Notice Board and SIPC's Facebook. **ACTION:** Clerk, AH
- 8.5. Summer Fete 2025 – **ACTION:** HB to complete list and email. It was noted that 2025 is 80<sup>th</sup> anniversary of VE(May) and VJ(August) in 2025. **ACTION:** HB to follow-up possible article and event.

## 9. PLANNING COMMITTEE(RACHAEL WILDMAN)

- 9.1. **SDNP/24/04961/CND**  
**Location:** Minsted Sandpit , Minsted Road, Minsted, Stedham, West Sussex, GU29 0JH

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**Proposal:** Change of Condition for SDNP/20/01567/CND. Conditions 1, 4, 17, 18 to be altered  
Closing day for Comments: 31st December 2024.

**SIPC resolved to object (3 Object/1No Comment)** to the application with particular reference to:

- No mineral extraction has been done since 2011 and there has been no indication, until this application, that the operator wanted to re-start extraction
- The application does not include either a timeline, a plan for the proposed extraction or what impact renewed extraction will have on the local environment.
- It was noted that current boundary fencing is inadequate and/or broken in some places and has been for some time, demonstrating lack of due diligence on the part of the operator
- The site is in a National Park and has a border with both Stedham and Iping Commons both of which are Sites of Special Scientific Interest (SSSI) and Local Nature Reserves
- The current operator has a record of not complying with previous planning requirements which leads the Council to query why this application for an extension is being made, is there a genuine plan to renew extraction or is it simply to delay the start of the restoration plan

**ACTION:** Clerk to draft response and circulate for review and comment.

## 9.2. SDNP/24/SDNP/24/04772/FUL

**Location:** Bridgelands Farm And Stable Supplies , Ingrams Green Lane, Ingrams Green, Iping, West Sussex, GU29 0LJ

**Proposal:** Erection of new office building and associated landscaping

**No Comment**

## 10. DATE OF NEXT MEETING:

10.1. SIPC Meeting – 9<sup>th</sup> January 2025 @ 7:00pm in Stedham Memorial Hall

**Conclusion 9:00pm**

**CHAIR:** ..... **DATE:** .....

Action#	Description	Responsible	Date Raised
1	Contact SDNPA Enforcement team to ascertain current status re Minsted Sand Pit	HB(as CDC)	12/12/2024
2	Purchase AED for installation in Iping Telephone Box. Confirm proposed Cabinet will fit and order new unit, to be the same as existing unit	Clerk	12/12/2024
3	Update Budget 2025-26 and circulate for review	Clerk	12/12/2024
4	Check light in AED and repair if required.	AH	12/12/2024
5	Organise a Tea Club event on 2 <sup>nd</sup> April as an Easter Tea and request help if required.	TS	12/12/2024
6	Unclaimed raffle ticket numbers, from WI Christmas Fair, to be publicised.	AH, Clerk	12/12/2024
7	Draft response to planning application SDNP/24/04961/CND – Minsted Sandpit and circulate to councillors for review and comment.	Clerk	12/12/2024