

Stedham with Iping Parish Council

Chair: Neil Read

Clerk: Morag Birch

email: clerk@stedhamwithiping-pc.gov.uk

website: <http://www.stedhamwithiping-pc.gov.uk>

MINUTES: Meeting of Stedham with Iping Parish Council - No. 5/Year 2/23-27

Held on: Thursday 12th September 7:00pm at Stedham Memorial Hall

Present: Ruth Cooper (Chair)
Amanda Hollingshead
Rachael Wildman
Hannah Burton

In attendance: 11 member of the public.

(Note: Unless otherwise stated voting on decisions/resolutions is unanimous)

1. APOLOGIES FOR ABSENCE: Terry Stevens

2. MINUTES OF PREVIOUS MEETINGS: SIPC resolved to approve the minutes of the SIPC Ordinary meeting on 11th July and the Planning meeting on 8th August 2024 for signature.

3. DECLARATIONS OF INTERESTS: Members of the Council each confirmed there had been no change in their Register of Interests.

4. REPORT FROM CDC AND WSCC

No reports.

5. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

5.1. Concern was raised about the number of break-ins and damage to cars which had occurred over the last couple of weeks and wanted to know what contact the PC had with the local police, if any. The PC confirmed the police had established a bi-monthly meeting starting in June this year to which local PCs and the CDC ASB(Anti-social Behaviour) team were invited. It provides a forum for discussion and reporting issues. The next one is due early October. It is recommended that any/all crimes are reported to the police so as they are aware of the issues and frequency.

5.2. A query was raised about the current status of the application for a TRO(Traffic Regulation Order). The PC confirmed this was in abeyance until the Council was upto full strength, ie 9 rather than the current 5 councillors. It was confirmed that the application did not have to be done by the PC.

5.3. A query was raised re PC's involvement in monitoring the current status of the sandpit in Minsted. It was confirmed there was no ongoing activity but the PC had previously worked with the Minsted Residents Group and would be happy to do so again.

5.4. The new Warden of the of Stedham Church advised that at a recent Parochial Church Council(PCC)meeting it had been suggested that a member of the PCC become member of the Parish Council. **ACTION:** Clerk to forward relevant information.

5.5. Concern was raised about the state of the grass and hedges in Stedham Graveyard. **ACTION:** RC to inspect graveyard and discuss with mowing contractors.

5.6. A query was raised about cutting grass on a verge which runs alongside the Church wall. **ACTION:** RC to confirm if PC mowers are cutting the verge opposite the church

6. FINANCE AND GENERAL PURPOSES COMMITTEE(AMANDA HOLLINGSHEAD)

6.1. The Budget Status and Financial Summary were reviewed. Copies are attached.

6.2. SIPC resolved to approve items in the following table for payment/expenditure except for last item, cutting hedge in School Lane. **ACTION:** Clerk to confirm who owns land and ask for hedge to be cut, also query requirement for cutting with WSCC Highways

6.3. SIPC resolved not to increase rent for Allotments for period 2025-26. SIPC resolved to accept changes to Allotment Agreement as presented.

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- 6.4. **SIPC resolved to accept** request for funding from Stedham Memorial Hall to purchase an Unknown Tommy" silhouette from the Royal British Legion. **ACTION:** Clerk to confirm acceptance and advise if silhouette is to be placed on a verge permission will need to be obtained from WSCC Highways.
- 6.5. SIPC resolved to accept new agreement, including increase in fees, with Stedham Memorial Hall from July 2024 to June 2025. **ACTION:** Clerk to sign

7. AMENITIES & ENVIRONMENT COMMITTEE(RUTH COOPER).

- 7.1. Monthly inspection of children's play areas & AED equipment. AH reported all okay
- 7.2. SIPC resolved to bulk purchase daffodil bulbs. **ACTION:** HB to confirm what's available and costs. HB to include article in Newsletter. **ACTION:** Clerk to add SDNPA "Beeline" funding to next month's agenda
- 7.3. The polo field is to be re-seeded to allow for polo next year.

8. PARISH ACTION PLANS & CORRESPONDENCE(CLERK)

- 8.1. Councillor Recruitment. **ACTION:** HB to complete flyers, will require volunteers to deliver. Clerk to print/post A4 copies.
- 8.2. Newsletter – **ACTION:** HB to circulate draft for review by end September.
- 8.3. Suggestion Boxes – **ACTION:** RC to organise
- 8.4. Pre-Christmas Tea Club – 4th December confirmed **ACTION:** TS
- 8.5. A272 – speeding traffic – **ACTION:** Clerk to discuss with TS and add to next month's agenda
- 8.6. Christmas Trees **ACTION:** Clerk to purchase 2 trees for Common View and Recreation Ground.
- 8.7. Litter Pick – 17th November 2024 + General maintenance tasks. **ACTION:** Clerk to draft posters and prepare list of possible "tidy-up" tasks.
- 8.8. Summer Fete 2025 – **ACTION:** Clerk & HB to identify local groups/contacts to ascertain interest.

9. PLANNING COMMITTEE(RACHAEL WILDMAN)

9.1. SDNP/24/02454/FUL

Location: 16 - 17 The Street, Stedham, West Sussex, GU29 0NQ

Proposal: Reinstate nos16&17 as two cottages. Internal & external alterations including demolition of the rear stack, erection of a rear first floor dormer extension to no.17, reinstate front door for no.16, new internal walling, replacement of all windows with UPVC, replace timber doors, replace all new fascia gutters and down pipes.

Support

9.2. SDNP/24/02632/FUL

Location: 16 - 17 The Street, Stedham, West Sussex, GU29 0NQ

Proposal: Proposed off street parking finished with gravel.

Support(Vote 3 to 1 inc Chair casting vote)

The Council noted concerns raised about breaching an existing, old stone wall to provide access to parking but recommended the application be allowed. The Council considered it more important to keep parked cars, wherever possible, off Stedham's already narrow streets for both safety and aesthetic considerations.

9.3. SDNP/24/02298/HOUS

Location: Bowley Farm, Bowley Barn , Tentworth Lane, Iping, West Sussex, GU29 0PW

Proposal: Detached double garage.

No Comment

9.4. SDNP/24/03613/TCA

Location: Stone Cottage, Mill Lane, Stedham, West Sussex, GU29 0PS

Proposal: Notification of intention to reduce height by 4.5m on 4 no. Holy trees (quoted as T1)

Support

Proposed works should be done in line with current Arboricultural Association guidelines with particular reference to the nesting season.

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10. DATE OF NEXT MEETING:

10.1. SIPC Meeting – 10th October @ 7:00pm in Stedham Memorial Hall

Conclusion 8:45pm

CHAIR:..... **DATE:**.....

Action#	Description	Responsible	Date Raised
1	Forward relevant information to Parochial Church Council(PCC)re. member of the PCC becoming member of the Parish Council	Clerk	12092024
2	Concern raised about the state of the grass and hedges in Stedham Graveyard. Inspect graveyard and discuss with mowing contractors.	RC	12092024
3	Query raised about cutting grass on a verge which runs alongside the Church wall. Confirm if PC contract mowers are cutting the verge opposite the church	RC	12092024
4	Confirm who owns land in School Lane (next to the Sorrels)and ask for hedge to be cut, also query requirement for cutting with WSCC Highways	Clerk	12092024
5	Confirm acceptance for Stedham Memorial Hall request for grant to purchase an Unknown Tommy” silhouette from the Royal British Legion	Clerk	12092024
6	New agreement, including increase in fees, with Stedham Memorial Hall from July 2024 to June 2025 to be signed.	Clerk	12092024
7	Bulk purchase daffodil bulbs. Confirm what’s available and costs. Include article in Newsletter	HB	12092024
8	Add SDNPA “Beeline” funding to next month’s agenda	Clerk	12092024
9	Complete flyers for Councillor Recruitment Print/post A4 copies.	HB Clerk	12092024
10	Newsletter –circulate draft for review by end September.	HB	12092024
11	Suggestion Boxes – _need to be re-opened	RC	12092024
12	Pre-Christmas Tea Club – 4 th December confirmed	TS	12092024
13	Purchase 2 trees for Common View and Recreation Ground.	Clerk	12092024
14	Litter Pick – 17 th November 2024 + General maintenance tasks. Draft posters and prepare list of possible “tidy-up” tasks.	Clerk	12092024
15	Summer Fete 2025 – Identify local groups/contacts to ascertain interest.	HB, Clerk	12092024