

Stedham with Iping Parish Council

Chair: Neil Read

Clerk: Morag Birch

email: clerk@stedhamwithiping-pc.gov.uk

website: <http://www.stedhamwithiping-pc.gov.uk>

MINUTES: Meeting of Stedham with Iping Parish Council - No. 7/Year 2/23-27

Held on: Thursday 14th November 7:00pm at Stedham Memorial Hall

Present: Ruth Cooper (Chair)
Rachael Wildman
Hannah Burton

In attendance: 1 member of the public.

(Note: Unless otherwise stated voting on decisions/resolutions is unanimous)

- 1. APOLOGIES FOR ABSENCE:** Terry Stevens, Amanda Hollingshead, Kate O'Kelly(WSCC)
- 2. MINUTES OF PREVIOUS MEETINGS:** SIPC resolved to approve the minutes of the SIPC Ordinary meeting on 10th October 2024 for signature.
- 3. DECLARATIONS OF INTERESTS:** Members of the Council each confirmed there had been no change in their Register of Interests.
- 4. REPORT FROM CDC AND WSCC**
 - 4.1. WSCC Report was reviewed – no questions
 - 4.2. CDC – HB summed up key points
 - Pensioners to check eligibility for Pension Credit
 - Midhurst Vision – consultation is continuing, improvement underway in North St Car Park. New website to be launched in near future
 - Midhurst Business Association, Town Council & Chichester events team now have working party to organise future events in Midhurst
- 5. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC**
 - 5.1. Representative from Minsted Residents' group advised that the licence to extract sand from Minsted Sandpit ends on 30th November. Current Operator will then have 12months to restore the site in accordance with the ROMP (Review of Minerals Planning Permission) conditions and approved restoration plan. The residents are concerned that the Operator, based on previous failures to comply with set conditions, will not fulfil their obligations to restore the site.
 - The Operator has submitted a restoration plan to SDNPA prepared by the Ecology Co-Op in January 2022 but it does not contain a detailed timetable to meet the November 2025 deadline.
 - Residents are concerned that an application to extend the licence may be made before the end of November 2024
 - It was noted that sand has not been extracted from the site since 2014
 - Minsted Residents group requested that the SIPC write to SDNPA endorsing the group's view.
 - SIPC asked whether the Minsted group could pass on details of any named contacts for the Operator, if they had the information.

SIPC resolved that although it did not disagree with the group's viewpoint it would prefer to take a more positive approach at this early stage. **ACTION:** To that end, RW will contact the relevant SDNPA planning officer to ascertain details of the Restoration Plan including timeline, critical path, key milestones and contingency planning. Also, query how do SDNPA propose to monitor and police progress. Minsted group would also be meeting with the SDNPA representative in the near future.

It was agreed all updates from either Minsted group or the PC would be sent to Clerk for distribution.
- 6. FINANCE AND GENERAL PURPOSES COMMITTEE(AMANDA HOLLINGSHEAD)**
 - 6.1. The Budget Status and Financial Summary were reviewed. Copies are attached
 - 6.2. SIPC resolved to approve items in the following table for payment/expenditure:

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Date	Who	What	Gross	VAT	NET
15/11/2024	Morag Birch	October Pay (Clerk) (£13.00/hour)	£ 364.00		£ 364.00
15/11/2024	Morag Birch	October Pay (RFO) (£13.00/hour)	£ 156.00		£ 156.00
15/11/2024	Morag Birch	October Expenses (Clerk)	£ 1.13		£ 1.13
10/10/2024	Morag Birch	Mulled Wine Spices etc	£ 4.70		£ 4.70
05/11/2024	Morag Birch	Battery Charger for Christmas tree	£ 87.99	£ 14.67	£ 73.32
28/10/2024	X-Net (Datacenta)	10 x Email Accounts Annual Fee	£ 60.00	£ 10.00	£ 50.00
31/10/2024	M H Kennedy	Grasscut Oct24	£ 567.74	£ 94.62	£ 473.12
31/10/2024	Stedham Memorial Hall	Hall Hire to end Oct24	£ 267.00		£ 267.00
13/11/2024	HOOLi Ltd, Midhurst	Newsletter Print	£ 666.72	£ 111.12	£ 555.60
14/11/2024	Morag Birch	66 x 2nd Class Stamps - Newsletter	£ 56.00		£ 56.00

- 6.3. **SIPC resolved to grant** a funding request from Midhurst Community Bus for £200 towards running costs. **ACTION:** Clerk to raise payment.

7. AMENITIES & ENVIRONMENT COMMITTEE(RUTH COOPER).

- 7.1. Monthly inspection of children's play areas & AED equipment – **ACTION:** Clerk to confirm status with AH.
Contractor had confirmed that restoration of the Iping Telephone Box is planned for April 2025. **SIPC resolved to purchase** an AED for Iping as soon as possible. **ACTION:** Clerk to circulate details of various AEDs and associated costs for comment.
- 7.2. Bags of Daffodil bulbs have been made available with "flags" to show position. Posters sent to Clerk for printing etc. **ACTION:** Clerk to print posters, HB to bring some bags to Litter Pick on 17th November.

8. PARISH ACTION PLANS & CORRESPONDENCE(CLERK)

- 8.1. Minsted Sandpit – see Item 5
- 8.2. Last Month's Actions – reviewed, updated and outstanding items added to main Action List
- 8.3. Newsletter – printed and ready for delivery. AH preparing packs for deliverers. Next Newsletter due to be issued/delivered before end March 2025. **ACTION:** All – Content required before end February.
- 8.4. Pre-Christmas Tea Club – 4th December. **ACTION:** RC, TS to organise, request help if required.
- 8.5. WI Christmas Fair – 7th December. **ACTION:** Clerk to send out summary of plans and requirements. **SIPC resolved** Clerk should buy 2 bottles of wine for inclusion in the raffle.
- 8.6. Litter Pick – 17th November 2024 + Plan to clean children's play equipment. **ACTION:** RC to organise tea and biscuits.
- 8.7. Summer Fete 2025 – **ACTION:** HB to draft list and email

9. PLANNING COMMITTEE(RACHAEL WILDMAN)

- 9.1. **SDNP/24/ SDNP/24/04175/TCA**
Location: Bailey Cottage , 15 The Street, Stedham, West Sussex, GU29 0NQ
Proposal: Notification of intention to fell 1 no. Apple tree (quoted as T1), 1 no. Quince tree (quoted as T2) and 1 no. Butterfly bush (quoted as T3).
No Comment.
- 9.2. **SDNP/24/ SDNP/24/04176/TCA**
Location: 18 The Street, Stedham, West Sussex, GU29 0NQ
Proposal: Notification of intention to reduce south sector by upto 2m on 1no. Field maple tree (T1).
No Comment
- 9.3. **SDNP/24/SDNP/24/04177/TCA**
Location: 22 Southview , The Alley, Stedham, West Sussex, GU29 0NN
Proposal: Notification of intention to fell 1 no. Pear tree (T1) and 1 no. Lilac tree (T2)
No Comment

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9.4. **SDNP/24/SDNP/24/04178/TCA**

Location: 18 The Street, Stedham, West Sussex, GU29 0NQ

Proposal: Notification of intention to reduce height by up to 4m on 1 no. Holly tree (quoted as T1).

No Comment

9.5. **SDNP/24/SDNP/24/04179/TCA**

Location: Drapers Cottage , 14 The Street, Stedham, West Sussex, GU29 0NQ

Proposal: Notification of intention to reduce height by upto approx 4m on 1 no. Holly tree (T1)

No Comment

10. DATE OF NEXT MEETING:

10.1. Pre-Budget & Resilience Planning Meeting 21st November 2024 @ 7:00pm

10.2. SIPC Meeting – 12th December @ 7:00pm in Stedham Memorial Hall

Conclusion 8:30pm

CHAIR: **DATE:**

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Action#	Description	Responsible	Date Raised
1	Minsted Sandpit - Contact the relevant SDNPA planning officer to ascertain details of the Restoration Plan including timeline, critical path, key milestones and contingency planning. Also, how do SDNPA propose to monitor and police progress. Minsted group would also be meeting with the SDNPA representative in the near future. All updates from either Minsted group or the PC would be sent to Clerk for distribution	RW Minsted Group Clerk	14/11/2024
2	Raise payment to Midhurst Community Bus of £200 towards running costs.	Clerk	14/11/2024
3	Confirm current status of play grounds and AED with AH. Circulate details of various AEDs and associated costs for comment with a view to immediate purchase	Clerk Clerk	14/11/2024
4	Print Daffodil posters Bring some bags to Litter Pick on 17 th November.	Clerk HB	14/11/2024
5	Pre-Christmas Tea Club – 4 th December - Organise, request help if required	RC, TS	14/11/2024
6	WI Christmas Fair – 7 th December. Send out summary of plans and requirements. Buy 2 bottles of wine for inclusion in the raffle.	Clerk	14/11/2024
7	Summer Fete 2025 –_draft list and email	HB	14/11/2024