

STEDHAM WITH IPING PARISH COUNCIL RISK ASSESSMENT 2019

Location	Who at risk	Risk Evaluation Precautions adequate	How risk managed	Check	Action needed or undertaken	Public Liability Cover	Action
Recreation Ground	Public	Low	SIPC check			✓	
Youth covered seating	Public	Graffiti 06/Tiles replaced 2016	SIPC regular check	ok	New graffiti (Mar 2018) needs removing. New dog fouling sticker required.	✓	SIPC
Play equipment	Children	New cradle seats 2016 & 2017	Playsafe annual check	ok	SIPC monthly check ongoing.	✓	
3 x Seats	Public	Low	SIPC check	ok	RHS bench broken – plaque reads HENRY GORDON McFALL	✓	Contact donor
Notice Board	Public	Mended 2015	SIPC regular check	ok	Small wobble on post	✓	
No Parking sign	Public	New 2018	SIPC check	ok			
Litter bin	Public	Low	SIPC check	ok	New bin 2016	✓	
Trees	Public	Dead branches removed 2017	SIPC check	ok	One tree removed (dead), one tree pollarded and a new tree planted. Mar 2019.	✓	MP
Events on land	Public	Low	Ensure user has insurance			✓	
2 x Telephone boxes	Public	Low	SIPC check	ok	Painted 2017. New panes 2017	✓	SIPC
Village Sign	Public	Low	SIPC check	ok	Renovated 2010. 3 x finger posts loose	✓	
Seat at Crossroads	Public	Low	SIPC check	ok	Good condition	✓	
Street Gateway	Public	Low	SIPC check	ok	Installed spring 2008. "20 is Plenty" sign mended and refixed.	✓	
School Lane Gateway	Public	Low	SIPC check	ok	Installed spring 2008	✓	
Notice Board	Public	Damage 06, 07	SIPC regular check	ok	New Doors 2014	✓	SIPC
Seat	Public	Low	SIPC check	ok	Installed March 08	✓	
Litter bin	Public	Low	SIPC check	ok	Installed 2016	✓	
Ingrams Green Salt Bin (by Equine vet)	Public	Low	SIPC check	ok	Full. Bin slightly squashed by vehicle.	✓	
Common View							
Seat	Public	Renovated 2009	SIPC check	ok		✓	
Salt bin		New 2012	SIPC check	ok	Full April 2019. Good condition.	MH	
Play area	Public	Low	SIPC regular check	ok		✓	
Equipment	Children	Low	Playsafe Annual check	ok	Swing top painted 2015. New nets 2017.	✓	
Playing field	Public	Low	SIPC check	ok	New gate post 2016	✓	
Fencing	Public	Vandalised 03, 06	SIPC check	ok		✓	
Seat	Public	Low	SIPC check	ok		✓	
Litter bin	Public	Vandalised 03 & 05	SIPC check	ok	New 2010	✓	
Trees	Public	Branches lopped off 2017	SIPC check		Branches overhanging dome climber trees felled 2018	✓	SIPC
Allotments	Tenants	Branches lopped off 2015	SIPC check	ok		✓	
Fencing	Public	Fence mended 2016 and 2017	SIPC check	ok	Repaired 2017	✓	SIPC
Gate	Public	New gate 2011	SIPC check	ok		✓	

Iping bus shelter	Public	Roof felt replaced 2015	SIPC check	ok	Good condition, grass/scrub has been cut back from structure	✓	
Iping village signs		Low	SIPC check	ok	Installed 2016	WCC	
Iping salt bin (Stubbs Hill)	Public	New 2013	SIPC check	ok	Has been shifted so lid won't close 2017. Roadside position still 2019.	✓	No action
Iping Seat	Public	Low	SIPC check	ok	Installed July 03	✓	
Iping notice board	Public	Low	SIPC regular check	ok	New 2003. Needs glass doors.	✓	
Iping Churchyard	Public	Low	SIPC check	ok	New wild flowers planted and marked Mar 2019	✓	
Finger posts/signs		Signs restored 2017	SIPC check		Hammerwood and Tentworth signs WCC "tops" missing	WCC	
Finger post (campsite triangle)					Finger posts wobbly		
Financial	SIPC	Low	Fidelity cover	ok	SIPC Standing Orders. Internal Audit.		
Administration/Assets		Low					
Photocopier	SIPC	Fire, water, theft			n/a		
Records	SIPC	Fire, water, theft			Consider duplicating		
Electronic data	SIPC	Fire, water, theft	Back up	ok			
Members and employees	SIPC	Low	Insurance cover	ok		✓	
Meetings	Public	Low	Hall/SIPC insurance	ok		✓	