

Stedham with Iping Parish Council

Chair: Neil Read

Clerk: Morag Birch

email: clerk@stedhamwithiping-pc.gov.uk

website: <http://www.stedhamwithiping-pc.gov.uk>

MINUTES: Meeting of Stedham with Iping Parish Council - No. 9/Year 2/23-27

Held on: Thursday 9th January 2025 7:00pm at Stedham Memorial Hall

Present: Ruth Cooper (Chair)
Amanda Hollingshead
Terry Stevens
Rachael Wildman
Hannah Burton

In attendance: 1 members of the public.

(Note: Unless otherwise stated voting on decisions/resolutions is unanimous)

1. APOLOGIES FOR ABSENCE: None

2. MINUTES OF PREVIOUS MEETINGS: SIPC resolved to approve the minutes of the SIPC Ordinary meeting on 12th December 2024 for signature.

3. DECLARATIONS OF INTERESTS: No change

4. REPORT FROM CDC AND WSCC

4.1. WSCC Report reviewed during the meeting – copy attached. Key points as follows:

- WSCC leaders are planning to put in a request to fast track becoming a Sussex Strategic Mayoralty Authority with Brighton and Hove and East Sussex. Decision on fast tracking should be known by end of January.
- Access to NHS Dentistry remains very poor. An NHS help line is available for urgent care <https://www.sussex.ics.nhs.uk/your-care/local-nhs-services/nhs-dentistry-in-sussex/>
- KO'K emphasised need to keep reporting issues, eg potholes, fallen trees etc, if they are not attended to.

4.2. CDC – HB summed up key points

- Midhurst Vision – progress is continuing. North St Car Park development should be finished by end March 2025.
- Otter Shelf – due to be installed between 15th to 20th January subject to water levels. <https://www.westsussex.gov.uk/news/west-sussex-county-council-gives-otters-a-helping-hand-to-cross-the-road/#:~:text=under%20the%20A272,-.West%20Sussex%20County%20Council%20is%20helping%20keep%20otters%20safe%20crossing.breeding%20otter%20populations%20this%20Autumn.>
- SDNPA is due to make a statement about the status of the Angel Hotel in Midhurst before end of January.

5. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

- 5.1. Representative of Minsted residents provided an update re latest planning application for Minsted Sandpit - SDNP/24/04961/CND. There have been 25 objections from residents plus one from the Sussex Wildlife Trust and one from the PC. Application may be considered at SDNPA's committee meeting in February at the earliest.

6. FINANCE AND GENERAL PURPOSES COMMITTEE(AMANDA HOLLINGSHEAD)

- 6.1. The Budget Status and Financial Summary were reviewed. Copies are attached SIPC resolved to approve items in the following table for payment/expenditure. It was noted that the Iping Telephone Box would have to be lit during the hours of darkness once the defibrillator was installed. **ACTION:** Clerk to arrange minimal lighting

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Date	Who	What	Gross	VAT	NET
15/01/2025	Morag Birch	December Pay (Clerk) (£13.00/hour)	£ 364.00		£ 364.00
15/01/2025	Morag Birch	December Pay (RFO) (£13.00/hour)	£ 156.00		£ 156.00
15/01/2025	Morag Birch	December Expenses (Clerk)	£ 1.13		£ 1.13
06/01/2025	British Heart Foundation	AED & Cabinet	£ 1,743.98	£ 290.66	£ 1,453.32
06/01/2025	S Knapp Electricians	Installation of AED & Cabinet (Estimate)	£ 300.00		£ 300.00
05/01/2025	KSS Air Ambulance	Disposal of 2 x PC Christmas Trees	£ 50.00		£ 50.00
06/01/2025	4Sight Vision Support	Support Services FOC in West Sussex	£ 65.00		£ 65.00

6.2. Proposed budget for 2025/26 was reviewed (copy attached), main points as follows:

- Income: £26,850
- Expenditure Revenue: £30,909
- Expenditure Capital: £ 0
- Contingency(10% of Precept): £ 2,685
- Total Expenditure: £33,594
- Deficit: £ (6,744)

Income includes a precept of £26,500, which is a 6% increase on the precept for 2024/25 but consequent increase on Council Tax Band D is minimal (0.1%) due to the increased tax base resulting from the second home premium.

SIPC resolved to accept the proposed Budget for 2025-2026. **ACTION:** Clerk to confirm Precept required to CDC.

7. AMENITIES & ENVIRONMENT COMMITTEE (RUTH COOPER).

- 7.1. Monthly inspection of children's play areas & AED equipment - All okay
- 7.2. Wild flower/bulb planting – All bags of Daffodil bulbs have been collected. **ACTION:** All to monitor and record locations of new bulbs.
- 7.3. Beeline submission. **ACTION:** Clerk & RC to prepare draft before 31st January.
- 7.4. Identification of unrecorded footpaths. **ACTION:** Clerk to draft article for inclusion in Spring Newsletter

8. PARISH ACTION PLANS & CORRESPONDENCE(CLERK)

- 8.1. Last Month's Actions – reviewed, updated and outstanding items added to main Action List
- 8.2. Newsletter - Closing date for submission of content is end of February. Send all content to HB
- 8.3. Tea Club – Easter event – 2nd April. **ACTION:** TS
- 8.4. TRO Update – Survey flyers have been printed/collected. **ACTION:** Clerk to prepare delivery packs.
- 8.5. Sussex Heart Charity – **ACTION:** Clerk to arrange AED/CPR awareness session
- 8.6. Remaining Raffle Prizes from WI Christmas Fair. **ACTION:** Clerk to deliver items where winners have been identified. Retain remaining items for PC Easter Tea Club.
- 8.7. Summer fete. – **SIPC resolved as a result of** a general lack of response that no further action would be taken.

9. PLANNING COMMITTEE(RACHAEL WILDMAN)

9.1. SDNP/24/05215/TPO

Location: Stedham Mill , Mill Lane, Stedham, West Sussex, GU29 0PS

Proposal: Reduce 1 no. lower lateral branch (south-east sector) by 5m on 1 no. London Plane (T1), subject to SJ/83/00954/TPO

No Comment

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10. DATE OF NEXT MEETING:

- 10.1. SDNPA Meeting – 22nd January 2025 @ 4:00pm at the Memorial Hall, South Downs Centre, North St, Midhurst. **ACTION:** RC
- 10.2. Bi-monthly Parishes Meeting(Virtual) with Sussex Police – 11th February 2025 @ 10:30am. **ACTION:** AH
- 10.3. SIPC Meeting – 13th February 2025 @ 7:00pm in Stedham Memorial Hall

Conclusion 8:25pm

CHAIR: **DATE:**

Action#	Description	Responsible	Date Raised
1	Arrange minimal lighting in Iping telephone box for AED	Clerk	09/01/2025
2	Confirm Precept required to CDC.	Clerk	09/01/2025
3	Wild flower/bulb planting - monitor and record locations of new bulbs	All	09/01/2025
4	Beeline submission - prepare draft before 31 st January.	Clerk, RC	09/01/2025
5	Identification of unrecorded footpaths - draft article for inclusion in Spring Newsletter	Clerk	09/01/2025
6	Tea Club – Easter event – 2 nd April.	TS	09/01/2025
7	TRO Update – Survey flyers have been printed/collected. Prepare delivery packs & distribute	Clerk	09/01/2025
8	Sussex Heart Charity - arrange AED/CPR awareness session	Clerk	09/01/2025
9	Deliver items from WI raffle where winners have been identified. Retain remaining items for PC Easter Tea Club.	Clerk	09/01/2025
10	Bi-monthly Parishes Meeting(Virtual) with Sussex Police – 11 th February 2025 @ 10:30am	AH	09/01/2025