

Stedham with Iping Parish Council

Chair: Ruth Cooper

Clerk: Morag Birch

email: clerk@stedhamwithiping-pc.gov.uk

website: <http://www.stedhamwithiping-pc.gov.uk>

MINUTES: Meeting of Stedham with Iping Parish Council - No. 11/Year 2/23-27

Held on: Thursday 13th March 2025 7:00pm at Stedham Memorial Hall

Present: Ruth Cooper (Chair)
Rachael Wildman
Terry Stevens

In attendance: 1 member of the public.

(Note: Unless otherwise stated voting on decisions/resolutions is unanimous)

1. APOLOGIES FOR ABSENCE: H Burton, A Hollingshead, K O'Kelly(WSCC)

Kate O'Kelly had confirmed her resignation as the County Councillor. There will be a by-election on May 1st for Kate's successor. The Parish Councillors asked the Clerk to pass on their thanks to Kate for her service to the community and the help and advice she has given to the Council over the years. The Council wished Kate all the very best for the future.

2. MINUTES OF PREVIOUS MEETINGS: SIPC resolved to approve the minutes of the SIPC Ordinary meeting on 13th February 2025 for signature.

3. DECLARATIONS OF INTERESTS: None

4. REPORT FROM CDC AND WSCC: None

5. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

5.1. A representative of Minsted residents provided an update about the status of the planning application for Minsted Sandpit - SDNP/24/04961/CND.

- The Minsted residents have written to the relevant SDNPA officer pointing out that progressive restoration has been part of the working plan since 2014 and was confirmed when the ROMP was approved in 2019, but in fact there has been no progressive restoration at all. They also stated that there is no justification in delaying progressive restoration to the rest of the site even while the planning application is being considered. The SDNPA replied that the live application continues to be the priority of the Authority but that longer-term, compliance and restoration remains a priority.
- The SDNPA issued an EIA (Environment Impact Assessment) Scoping Request for SDNP/24/04961/CND - Variation of Conditions 1, 4, 17 and 18 for SDNP/20/01567/CND (Ref Item 9.2)
- The residents of Minsted consider the submitted information in the previous Environmental Statement is well out of date regarding both environmental and social impacts and is also very limited regarding social indicators. Noting that new private residences along Minsted Road have been built and occupied in recent years. And noting that the bridle paths adjacent to the sand pit are used by horse riders, dog walkers and hikers and Minsted Road is used by all these as well as local traffic and farm traffic. There should therefore be an analysis of the impact on these users regarding a) noise levels caused by plant machinery, b) disturbance and congestion caused by additional truck traffic on Minsted Road's single-track road, and c) impact by that truck traffic on Minsted Road's surface (e.g. increased potholes, surface mud, surface water).

6. FINANCE AND GENERAL PURPOSES COMMITTEE(AMANDA HOLLINGSHEAD)

6.1. The Budget Status and Financial Summary were reviewed. Copies are attached **SIPC resolved to approve** items in the following table for payment/expenditure. RC signed copy of SIPC's Bank

Stedham with Iping Parish Council

Chair: Ruth Cooper
 Clerk: Morag Birch
 email: clerk@stedhamwithiping-pc.gov.uk
 website: <http://www.stedhamwithiping-pc.gov.uk>

Statement dated 28th February 2025 in confirmation that bank transactions as included in Financial Reports reconcile to said Statement.

Date	Who	What	Gross	VAT	NET
15/03/2025	Morag Birch	February Pay (Clerk) (£13.00/hour)	£ 364.00	£ -	£ 364.00
15/03/2025	Morag Birch	February Pay (RFO) (£13.00/hour)	£ 156.00	£ -	£ 156.00
15/03/2025	Morag Birch	February Expenses (Clerk) (inc.10p correction)	£ 1.23	£ -	£ 1.23
28/02/2025	Morag Birch	Wondershare PDFelement - Annual	£ 55.04	£ 9.17	£ 45.87
03/03/2025	SLCC	Annual Membership Fee 2025-26 (Due 1st May)	£ 150.00	£ -	£ 150.00
07/03/2025	Morag Birch	Wealden Benches - Replacement bench Iping - VE/VJ Days Inscription	£ 720.40	£ 120.06	£ 600.34
06/02/2025	M Hollingshead	Repair of Iping bustop Materials	£ 114.45	£ 19.08	£ 95.37
12/03/2025	Morag Birch	Combination Padlock for SIPC shed	£ 15.99	£ 2.67	£ 13.32

7. AMENITIES & ENVIRONMENT COMMITTEE (RUTH COOPER).

- 7.1. Monthly inspection of children's play areas & AED equipment – **ACTION:** Clerk to confirm with AH that inspection was completed
- 7.2. Devolution consultation to create a new Strategic Combined Authority & Mayor for the wider region of WSussex, ESussex & Brighton. It runs for 8 weeks, until 13 April 2025 & can be found here: www.gov.uk/government/consultations/sussex-and-brighton-devolution. **ACTION:** Clerk to include details on SIPC Website, AH to include in SIPC FaceBook
- 7.3. PROW – Routine maintenance: nothing particular to report.

8. PARISH ACTION PLANS & CORRESPONDENCE(CLERK)

- 8.1. Last Month's Actions – reviewed, updated and outstanding items added to main Action List
- 8.2. SDNPA's 2025 - Call for CIL Funding. **ACTION:** RW to follow-up request from SWT so Clerk can liaise re submission of request. Clerk to follow-up proposals from SMH.
- 8.3. Tea Club – 2nd April. **ACTION:** TS/RC to organise and coordinate resources
- 8.4. Newsletter – HB & Clerk met 10th March to finalise content. **ACTION:** Council to agree schedule, including deadlines for receipt of content, for 3 Newsletters/year Spring, Summer & Autumn. Schedule will be made available to contributors to allow timely submission of content.
- 8.5. Litter Pick – 6th April starting at 10:00am. **ACTION:** Clerk to notify CDC and prepare notices, including flyers for inclusion in Newsletter. RC to organise tea & biscuits.
- 8.6. VE / VJ Day 80 – 8th May/15th August 2025: Replacement bench for Iping is due to be delivered 19th March. Bench includes inscription "In commemoration of VE & VJ Days – 8th May & 15th 1945 / 80th Anniversary - 8th May & 15th 2025." **ACTION:** Clerk to apply for payment of £250 grant from CDC VE/VJ Day Fund. **ACTION:** Clerk to follow-up plans for VE 80th Anniversary Event in the Memorial Hall.

9. PLANNING COMMITTEE(RACHAEL WILDMAN)

- 9.1. **SDNP/25/00518/TCA**
Location: The Old Rectory , The Street, Stedham, West Sussex, GU29 0NQ
Proposal: Notification of intention to crown reduce by 25% on 3 no. Yew trees (quoted as T1-T3)
No Comment.
- 9.2. **SDNP/24/04961/CND**
Location: Minsted Sandpit, Minsted Road, Minsted, Stedham, West Sussex, GU29 0JH
Proposal: EIA Scoping Request for SDNP/24/04961/CND - Variation of Conditions 1, 4, 17 and 18 for SDNP/20/01567/CND
ACTION: Clerk to summarise discussion and circulate for comment before submitting to SDNPA

Stedham with Iping Parish Council

Chair: Ruth Cooper

Clerk: Morag Birch

email: clerk@stedhamwithiping-pc.gov.uk

website: <http://www.stedhamwithiping-pc.gov.uk>

9.3. **SDNP/25/00440/LDE**

Location: 17 The Street, Stedham, West Sussex, GU29 0NQ

Proposal: Use of building as a single dwelling.

Support

9.4. **SDNP/24/04772/FUL** (NB Considered previously Dec24 – No Comment)

Location: Bridgelands Farm And Stable Supplies, Ingrams Green Lane, Ingrams Green, Iping, West Sussex, GU29 0LJ

Proposal: Erection of new office building and associated landscaping

No Comment

10. DATE OF NEXT MEETING:

10.1. SIPC Meeting – 10th April 2025 @ 7:00pm in Stedham Memorial Hall

10.2. Litter Pick – 6th April starting at 10:00am

10.3. Annual Parish Meeting – 23rd April 2025 @ 7:00pm in Stedham Memorial Hall

Conclusion 8:45pm

CHAIR: **DATE:**

Stedham with Iping Parish Council

Chair: Ruth Cooper

Clerk: Morag Birch

email: clerk@stedhamwithiping-pc.gov.uk

website: <http://www.stedhamwithiping-pc.gov.uk>

Action#	Description	Responsible	Date Raised
1	Confirm monthly inspection of children's play areas & AED equipment was completed	Clerk	13/03/2025
2	Include details on SIPC Website & FaceBook of Devolution consultation to create a new Strategic Combined Authority & Mayor for the wider region of WSussex, ESussex & Brighton.	Clerk, AH	13/03/2025
3	Follow-up with SWT re request for CIL Funding so Clerk can liaise re submission of request. Follow-up proposals from SMH	RW Clerk	13/03/2025
4	Organise and coordinate resources for Tea Club – 2 nd April.	TS, RC	13/03/2025
5	Agree schedule, including deadlines for receipt of content, for 3 Newsletters/year Spring, Summer & Autumn. Schedule will be made available to contributors to allow timely submission of content	All	13/03/2025
6	Notify CDC and prepare notices, including flyers for inclusion in Newsletter for Litter Pick – 6 th April Organise tea & biscuits	Clerk RC	13/03/2025
7	Follow-up installation and reclaim of grant for bench with VE/VJ days inscription Follow-up plans for VE 80 th Anniversary Event in the Memorial Hall.	Clerk Clerk	13/03/2025
8	Summarise discussion of EIA Scoping Request for SDNP/24/04961/CND - Variation of Conditions 1, 4, 17 and 18 for SDNP/20/01567/CND and circulate for comment before submitting to SDNPA	Clerk	13/03/2025