

Stedham with Iping Parish Council

Chair: Simon Barnard

Clerk: Morag Birch

email: clerk@stedhamwithiping-pc.gov.uk

website: <http://www.stedhamwithiping-pc.gov.uk>

MINUTES: Meeting of Stedham with Iping Parish Council - No. 10/Year 4/19-23

Held on: Thursday 12th January 7:00pm at Stedham Memorial Hall

Present: Simon Barnard (Chair)
Neil Read
Terry Stevens
Amanda Hollingshead
Ruth Cooper
Hannah Burton
Rachael Wildman

In attendance: 1 member of the public

(**Note:** Unless otherwise stated voting on decisions/resolutions is unanimous)

1. **APOLOGIES FOR ABSENCE:** Morag Birch, Madeline Pike, Kate O'Kelly WSCC, Judy Fowler CDC
2. **MINUTES OF PREVIOUS MEETINGS:** **SIPC resolved** to approve the minutes for the SIPC Meeting on 8th December. Chair will sign original on return of clerk.
3. **DECLARATIONS OF INTERESTS:** Members of the Council each confirmed there had been no change in their Register of Interests.
4. **SIPC resolved that Ruth Cooper would stand-in for clerk and take minutes.**
5. **REPORT FROM CDC AND WSCC**
 - 5.1. Judy Fowler, CDC – Copy of report attached – read by Chairman
 - 5.2. Kate O'Kelly, WSCC – Copy of report attached - – read by Chairman. It was noted that 'Love West Sussex' is no longer live. There is a new website to report issues within Sussex and you need to open an account to use it. **ACTION:** Chair to post information on Facebook page. Concerns were raised regarding the need to provide ID for voting in the future as many young and older people will find it difficult to provide this. Concern also raised that we have no Dog Warden following Covid. **ACTION:** Chair to contact Kate
6. **MADLINE PIKE** is standing down as a Councillor. **ACTION:** Chair to write letter of thanks, particularly for her expertise with the newsletter
7. **TO RECEIVE APPLICATIONS FOR THE OFFICE OF PARISH COUNCILLOR AND CO-OPT A CANDIDATE TO FILL AN EXISTING VACANCY**
 - 7.1. Candidate Jessica Simon gave a brief summary of her background and her reasons for wanting to join the Parish Council
 - 7.2. **SIPC resolved to co-opt** Jessica Simon on to the Parish Council.
 - 7.3. Jessica Simon and the Chair signed the Declaration of Acceptance of Office
 - 7.4. Jessica Simon was duly declared a member of the Council. Jessica is known as 'Ziggy'. Ziggy is keen to take on the Newsletter as MP will be no longer available
8. **QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC**
 - 8.1. There was a discussion about Lieutenant Commander Holbrook VC from the village. There is a town in Australia named Holbrook after him. It was suggested that we should establish a link with this town, maybe through the School? **ACTION:** put on next month's agenda. Also need to start plans for Coronation fete. **ACTION:** Chair to contact those involved with Jubilee fete and put on agenda for next month.

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9. FINANCE AND GENERAL PURPOSES COMMITTEE(AMANDA HOLLINGSHEAD)

9.1. Copy of Financial Summary is attached.

9.2. No expenditure requiring approval

9.3. **SIPC resolved to accept** the proposed Budget for 2023-2024 (copy attached).

10. AMENITIES & ENVIRONMENT COMMITTEE(RUTH COOPER).

10.1. Unable to plant cherry trees in the Street due to BT cabling. **SIPC resolved to plant** them at the Common View paying field. **ACTION:** Await confirmation from WSCC re planting at CV play area. NR/HB to organise collection and planting.

10.2. AED will need new battery soon **ACTION:** AH and SB to source 7 year battery. Children's play areas inspected and in good order.

11. PARISH ACTION PLANS & CORRESPONDENCE(CLERK)

11.1. Phase 3 playground development programme **ACTION:** RC to arrange meeting with Playsafe

11.2. Rename and Reinvent 'winter action plan' as 'Community Assistance'. **ACTION:** put on June agenda.

11.3. River Rother – discussions with owners of Bridgefoot – keen to get involved and assist with removal of Himalayan Balsam

11.4. Concerns raised over flooding on A272 near to Crowshole **ACTION:** TS/AH/SB to take photos and report to Highways.

11.5. **SIPC resolved to replace** the bench in Common View(at the Notice Board) and dedicate to King Charles 3.

11.6. Action List – CV post-box **ACTION** AH to fix asap.

12. PLANNING COMMITTEE(SIMON BARNARD)

12.1. Update on Wispers/St Cuthmans – No planning application submitted yet. Scale of development discussed and concerns raised in a number of areas.

12.2. SDNP/22/05485/FUL

Location: 4 Crossways Cottages Iping Lane Iping West Sussex GU29 0PB

Proposal: Retrospective change of use of part workshop/store to holiday annexe.

Objection: SIPC does not support this application as it is forward of the building line and has the potential to operate as a stand-alone dwelling

12.3. SDNP/22/04706/CND

Location: Badgers Quags Corner Minsted Stedham West Sussex GU29 0JH

Proposal: Demolition of side extension and summerhouse. Erection of single storey side/rear extension - Variation of Condition 2 of householder permission SDNP/21/01648/HOUS - to regularise changes made to proposed construction to allow for a more cost effective build and better use of the internal space than previously approved.

No Comment: but SIPC recognises the use of black out blinds in accordance with the dark skies policy.

13. DATE OF NEXT MEETING:

13.1. SIPC – 9th February 2023 @ 7:00pm in Stedham Memorial Hall

Conclusion 9:10pm

CHAIR:..... **DATE:**.....

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Action#	Description	Responsible	Date Raised
1	New website to report issues within Sussex and need to open an account to use it . Post info on Facebook page	SB	12/01/2023
2	Concerns were raised regarding the need to provide ID for voting in the future as many young and older people will find it difficult to provide this. Concern also raised that we have no Dog Warden following Covid. Contact Kate O'Kelly	SB	12/01/2023
3	Madeline Pike is standing down as a Councillor. Write letter of thanks, particularly for her expertise with the newsletter	SB	12/01/2023
4	Suggested that SIPC should establish a link with Australian town named Holbrook, maybe through the School? Put on next month's agenda	Clerk	12/01/2023
5	Coronation fete. Contact those involved with Jubilee fete and put on agenda for next month	SB, Clerk	12/01/2023
6	Await confirmation from WSCC re planting at CV play area. NR/HB to organise collection and planting	NR, HB	12/01/2023
7	Need to source 7 year battery for AED	SB, AH	12/01/2023
8	Phase 3 playground development - Arrange meeting with Playsafe	RC	12/01/2023
9	Rename and Reinvent 'winter action plan' as 'Community assistance ' - Put on June agenda	Clerk	12/01/2023
10	Concerns raised over flooding on A272 near to Crowshole. Take photos and report to Highways	TS, AH, SB	12/01/2023
11	Bench in Common View(at the Notice Board) to be replaced and dedicate to King Charles 3	All	12/01/2023
12	CV post-box - fix asap	AH	12/01/2023