

Stedham with Iping Parish Council

Chair: Simon Barnard
Clerk: Morag Birch
email: clerk@stedhamwithiping-pc.gov.uk
website: <http://www.stedhamwithiping-pc.gov.uk>

MINUTES: Meeting of Stedham with Iping Parish Council - No. 3/Year 4/19-23

Held on: Thursday 14th July 2022 7:00pm at Stedham Memorial Hall

Present: Simon Barnard (Chair)
Madeline Pike
Terry Stevens
Ruth Cooper

In attendance: 0 members of the public

(**Note:** Unless otherwise stated voting on decisions/resolutions is unanimous)

- 1. APOLOGIES FOR ABSENCE:** Judy Fowler CDC, Kate O'Kelly WSCC, Amanda Hollingshead, Neil Reid and Hannah Burton
- 2. MINUTES OF PREVIOUS MEETINGS:** SIPC resolved to approve the minutes for the SIPC Meetings on 9th June 2022 for signature.
- 3. DECLARATIONS OF INTERESTS:** Members of the Council each confirmed there had been no change in their Register of Interests.
- 4. REPORT FROM CDC AND WSCC**
 - 4.1. Kate O'Kelly, WSCC – Copy of report attached, read by Chair.
- 5. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC**
 - 5.1. None
- 6. FINANCE AND GENERAL PURPOSES COMMITTEE(AMANDA HOLLINGSHEAD)**
 - 6.1. Copies of Budget Status and Financial Summary are attached.
 - 6.2. SIPC resolved to approve the following items for payment/expenditure.

Invoices/Expenditure requiring approval					
Date	Who	What	Gross	VAT	NET
30/06/2022	Morag Birch	June Pay (Clerk) (£10.98/hour)	£ 307.44	£ -	£ 307.44
30/06/2022	Morag Birch	June Pay (RFO) (£10.98/hour)	£ 131.76	£ -	£ 131.76
30/06/2022	Morag Birch	June Expenses (Clerk)	£ 3.65	£ -	£ 3.65
14/07/2022	SIPC	Purchase of Cherry Trees for The Street			
14/07/2022	SIPC	Jubilee Receipts - Allocation/Reimbursement			

See item 7.2 re. purchase of Cherry Trees

SIPC resolved that the Council should recover costs(excluding VAT) related directly to supporting Jubilee stalls at the Fete on 5th June from the receipts collected on the day. Other costs would be covered by Parish Council funds. See attached report for a breakdown of Jubilee costs and receipts.

It was also resolved that the remaining Jubilee Gifts(Water Bottles) should be advertised for sale in the next Parish newsletter for £1.00

It was also resolved to include options re use of the revenue from the Jubilee Fete as an item in the agenda for Annual Parish Meeting (22nd September 2022) to be discussed and voted on by Parishioners.

7. AMENITIES & ENVIRONMENT COMMITTEE(RUTH COOPER)

- 7.1. Re-wilding project – ongoing at Stedham Graveyard and triangle at junction of School Lane and The Street. Mowing at the Graveyard will be restricted to a single pathway until later in the year. Similarly a notice has been posted at the triangle requesting WSCC not to mow until the notice. The project is

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in its early stages and will take some time to establish. Post notice at triangle saying “Re-wilding in Progress” **ACTION:** TS

- 7.2. Purchase of Cherry Trees for The Street – **SIPC resolved to approve purchase** of 5 trees at £120 each (+10% contingency) and subject to a utilities survey to ensure trees can be planted without damaging/impacting any service lines.
- 7.3. Monthly inspection of children’s play areas & AED equipment – AH had confirmed, prior to the meeting, all okay.

8. PARISH ACTION PLANS & CORRESPONDENCE(CLERK)

8.1. Annual Parish Meeting – 22nd September 2022. **ACTION:** As follows:

- Draft explanatory note to be sent to all local organisations who may want to participate in the Annual Parish Meeting explaining the new format and content - **Clerk**
- Develop several options for use of revenue from Jubilee Fete which can be included on voting slips for completion by Parishioners – **All Councillors**
- Prepare Jubilee & local interest photos for inclusion in a continuous showreel to be show on the screen during the meeting. **SB & HB**
- Prepare content for Council table – eg CV parking update, suggestion for a Youth Club, 2021- 22 Accounts, 2022-23 Budget – **All Councillors/Clerk**

8.2. Newsletter August 2022 – **SIPC resolved to issue** 8 page Jubilee Edition Newsletter week commencing 8th August (if possible). Main points as follows:

- Front page “ Jubilee Edition” + photo
- Pages 1 & 2 Welcome & Parish Council update, including brief summary of PC & Parish activities, summaries of 21/22 Annual Return and Budget 22/23, plan for Parish Meeting(ref net revenue from Jubilee Fete) – **ACTION:** Clerk
- Pages 3 & 4 (centre pages) Jubilee & Beacon photos **ACTION:** SB & HB
- Remaining pages to include
 - Re-wilding article – **ACTION:** RC
 - Himalayan Balsam - **ACTION:** RC – including responsibilities of Riparian owners
 - Milestone – brief update & photo showing size **ACTION:** TS
 - Stedham School Article **ACTION:** Clerk
 - Old Footpaths/Tracks – **ACTION:** Clerk
 - Dates for your Diary – **ACTION:** SB to contact local organisations
 - Results of competition in last issue **ACTION:** Clerk
- Draft layout/content – **ACTION:** MP

8.3. River Rother WG - last meeting on 4th July. Invitation has been sent to National Trust at Woolbeding to attend a River Rother meeting to explain what work they are planning for their section of the River. A similar invitation has been sent to the Environment Agency with regards to their plans and priorities. Contact has been made with Eco Rother Action - a community climate change response group based in the villages between Petersfield and Midhurst. The Parish Meeting will be an opportunity to canvas local opinion re. preferences. It was noted that any member of the public can attend the WG meetings as an observer.

8.4. Parish Improvements – **SIPC confirmed that quote** be obtained for repair of bench located at the junction of The Street and A272, also for appraisal of condition of bench by the Notice Board in Common View. **ACTION:** Clerk

8.5. Lunch Club – Possibility that a volunteer chef may be available. **ACTION:** HB

8.6. Review Action List – list was reviewed and updated. (Copy attached)

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9. PLANNING COMMITTEE(SIMON BARNARD)

9.1. SDNP/22/01652/FUL

Location: Land On The East Side of The Street Stedham West Sussex

Proposal: Demolition of existing brick stables and replaced with new timber stables.

No Comment on proposals for new stable, but noted that the location is incorrectly stated as being on the East side of The Street when it is on the West side.

9.2. SDNP/22/02356/FUL

Location: Sams Farm Iping Lane Iping Midhurst West Sussex GU29 0PF

Proposal: Replacement agricultural storage building..

No Comment

9.3. SDNP/22/02901/TCA

Location: Oakwood Cottage 16 The Street Stedham West Sussex GU29 0NQ

Proposal: Notification of intention to crown reduce up to 25% and remove 5 no. low branches on north sector (neighbours side) on 1 no. Copper beech tree (T1).

No Comment: with caveat that works should be done in line with current Arboricultural Association guidelines with particular reference to ongoing nesting season

10. DATE OF NEXT MEETING:

10.1. Date for tidy-up of Emergency Store – 21st July 7:00pm start

10.2. Date for DropBox & Action Plan Review – 11th August start 7:00pm

10.3. SIPC – 8th September 2022 @ 7:00pm in Stedham Memorial Hall

10.4. Annual Parish Meeting – 22nd September 2022 @ 7:00pm in Stedham Memorial Hall

Conclusion 9:05pm

CHAIR:..... **DATE:**.....

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Action#	Description	Responsible	Date Raised
1	Post notice at triangle saying "Re-wilding in Progress"	TS	14/07/2022
2	Annual Parish Meeting – 22 nd September 2022. Actions as follows: <ul style="list-style-type: none"> • Draft explanatory note to be sent to all local organisations who may want to participate in the Annual Parish Meeting explaining the new format and content • Develop several options for use of revenue from Jubilee Fete which can be included on voting slips for completion by Parishioners • Prepare Jubilee & local interest photos for inclusion in a continuous showreel to be show on the screen during the meeting. • Prepare content for Council table – eg CV parking update, suggestion for a Youth Club, 2021- 22 Accounts, 2022-23 Budget. 	<ul style="list-style-type: none"> • Clerk • All Councillors • SB & HB • All Councillors & Clerk 	14/07/2022
3	Prepare content for Newsletter August 2022	All	14/07/2022
4	Obtain quote for repair of bench located at the junction of The Street and A272, also for appraisal of condition of bench by the Notice Board in Common View.	Clerk	14/07/2022
5	Follow-up possibility that a volunteer chef may be available.	HB	14/07/2022