

# Stedham with Iping Parish Council

Chair: Neil Read

Clerk: Morag Birch

email: [clerk@stedhamwithiping-pc.gov.uk](mailto:clerk@stedhamwithiping-pc.gov.uk)

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## MINUTES: Planning & Extraordinary Meeting of Stedham with Iping Parish Council No. 5/Year 1/23-27

**Held on:** Thursday 3<sup>rd</sup> August 2023 7:00pm at Stedham Memorial Hall

**Present:** Neil Read(Chair)  
Terry Stevens  
Jessica Simon  
Hannah Burton

**In attendance:** 7 members of the public

(**Note:** Unless otherwise stated voting on decisions/resolutions is unanimous)

1. **APOLOGIES FOR ABSENCE:** Amanda Hollingshead, Rachael Wildman, Ruth Cooper
2. **DECLARATIONS OF INTERESTS:** Members of the Council each confirmed there had been no change in their Register of Interests.
3. **QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC**

Majority of the members of public were present in relation to Item 6.1 Condition of Sandy Lane. Main points raised were as follows:

- A resident of Sandy Lane raised the issue of the poor state of the lane. He had investigated the costs to get it repaired professionally and wanted to determine what should be done, by whom and who should pay. Also, to ask whether the PC would be willing to be involved and to contribute to the cost.
- The residents confirmed although it was a private road the ownership was unknown and there was no formal agreement with regard to its maintenance, although the residents had carried out some repairs in the past.
- The residents considered the PC, as the representative of the general community, should bear some responsibility for the maintenance as the lane is used as a footpath by parishioners other than residents of Sandy Lane
- A representative of Stedham Memorial Hall asked whether the PC had any grant funds available. It was confirmed the budget included a Community Fund of £500/year.
- The Chair clarified that since Sandy Lane is a private road its maintenance is the responsibility of the residents and not the Parish Council. But agreed to the following actions.

### **ACTION:**

- Clerk - Investigate whether funding would be available under the SDNPA CIL scheme. It should be noted that such funding would not be available until 2024-25
- Clerk – confirm whether Sandy Lane is either a registered Public Right of Way(PROW) or has established rights of access
- Clerk – send details with regard to the requirement to register any unrecorded footpaths or bridleways created before 1949 before 1st January 2026
- Clerk – confirm cost of grasscrete laid in The Street by the Recreation Ground

## 4. PLANNING COMMITTEE(RACHAEL WILDMAN)

### 4.1. SDNP/23/02653/LIS

**Location:** Badgers Quags Corner Minsted Stedham West Sussex GU29 0JH

**Proposal:** Repairs to existing roof.

**No Comment**

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## 4.2. SDNP/23/02884/LDP

**Location:** Ambledown 11A The Street Stedham West Sussex GU29 0NQ

**Proposal:** Change use of garage to habitable accommodation, ingle storey rear extension and associated works.

**No Comment**

## 4.3. SDNP/23/02649/HOUS

**Location:** Minsted Old House Minsted Road Minsted Stedham West Sussex GU29 0JN

**Proposal:** Proposed replacement of existing extension and internal alterations.

**No Comment**

## 4.4. SDNP/23/03052/TCA

**Location:** The Old Rectory The Street Stedham West Sussex GU29 0NQ

**Proposal:** Notification of intention to crown reduce (overall) by up to 30% on 1no. Yew tree(T1). Fell 1no. Eucalyptus tree(T1).

**No Comment**

## 4.5. SDNP/23/02188/LIS

**Location:** St Cuthmans School Tote Lane Stedham Midhurst West Sussex GU29 0QL

**Proposal:** Extension and alterations to facilitate the conversion of Wispers building to residential dwellings. Alterations to facilitate the conversion of ancillary buildings, comprising the Coach House and Potting Shed to residential dwellings. Extensions and alterations to two existing cottages

## 4.6. SDNP/23/02187/FUL

**Location:** St Cuthmans School Tote Lane Stedham Midhurst West Sussex GU29 0QL

**Proposal:** Change of use, extension and alterations to facilitate conversion of former school building, Wispers (Class F1.a) and ancillary outbuildings to residential use (Class C3) to provide fifteen dwellings. Re-use of former school grounds to provide nine new-build dwellings and extension of two existing cottages with landscaping enhancements, re-instatement of former access and parking provision. Demolition of existing dilapidated school buildings and refurbishment of existing club house and swimming pool house buildings for use of occupiers of residential dwellings.

### SIPC Comment for SDNP/23/02188/LIS & SDNP/23/02187/FUL:

- Three reports commissioned by the "Friends of Wispers", (local community representatives) on heritage, transport and planning and had been made available to SIPC. The Councillors had reviewed these reports in light of their own local knowledge. **SIPC resolved to endorse** each report and request they be treated as part its formal submission to SDNPA.
- **SIPC resolved to approve** the draft response(copy attached) to the two planning applications subject to the following changes:
  - Change 'riders' to 'horse-riders'
  - Include reference to adverse impact on Stedham village with regard to increased traffic
  - Not to include any suggestions for an alternative, smaller development

**ACTION:** Clerk to circulate updated version for review/approval of Councillors before submission to SDNPA.

## 5. FINANCE & GENERAL PURPOSES COMMITTEE(AMANDA HOLLINGSHEAD)

5.1. Application for a grant to fund a 6months trial to test viability of providing a meeting place for both adults and children under 5, to get-together socially over a cup of tea or coffee, whilst enjoying craft activities. **ACTION:** Clerk to respond confirming that the PC would very much like to support this endeavour but would need further information, as detailed below, before committing funds:

- Investigate possibility for reduced rental of space required
- The Council understands the suggestion of a low fee of £2 to encourage attendance and ensure the service is accessible to most people but would like to some consideration of how the service could be made self-financing, eg increasing fees to cover costs for any craft materials provided
- Would it be possible to provide feedback earlier (than 6months) with regard to actual response to the service and how sustainable it is likely to be over the longer term

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## 6. PARISH ACTION PLANS

- 6.1. Condition of Sandy Lane, Stedham – Refer Item 3
- 6.2. Afternoon Tea Club – Date agreed Monday 18<sup>th</sup> September. **ACTION:** JS & TS to produce/post notices. JS to take-over planning/organisation of the event – All to assist as required.

## 7. DATE OF NEXT MEETING:

- 7.1. SIPC Meeting – 14<sup>th</sup> September 2023 @ 7:00pm in Stedham Memorial Hall

**Conclusion 8:30pm**

**CHAIR:**..... **DATE:**.....