

STEDHAM WITH IPING PARISH COUNCIL

The Openness of Local Government Bodies Regulations are in force, giving a right to members of the public to record (film, photograph and audio-record) and report on proceedings at meetings of the Council. The Council will make a recording of the meeting which will be retained until the minutes of the meeting are formally approved by Council and will be available during this period on request

Summons to: Ruth Cooper, Amanda Hollingshead, Terry Stevens, Hannah Burton, Rachael Wildman
From: Morag Birch Clerk to the Council
Subject: Parish Council Meeting
To be held: **11th September 2025, 7:00pm Stedham Memorial Hall**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. MINUTES OF PREVIOUS MEETINGS.**
 - 2.1. Minutes of SIPC Ordinary meeting held on 10th July to be reviewed and signed.
- 3. DECLARATIONS OF INTERESTS - if any. Please advise of any changes to Register of Interests**
- 4. REPORTS FROM CDC & WSCC**
- 5. TO RECEIVE APPLICATIONS FOR THE OFFICE OF PARISH COUNCILLOR AND CO-OPT A CANDIDATE TO FILL AN EXISTING VACANCY**
- 6. ELECTION OF VICE-CHAIR**
- 7. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC**
- 8. FINANCE & GENERAL PURPOSE**
 - 8.1. Financial Summary and Report
 - 8.2. Expenditure requiring approval
 - 8.3. Light above Stedham AED
 - 8.4. Annual Governance & Accountability Return (AGAR)2024-25 – Completion
 - 8.5. Confirmation of new roles as raised at Annual PC Meeting
 - 8.6. Website Update
 - 8.7. Allotment Annual Rent
- 9. AMENITIES & ENVIRONMENT (RUTH COOPER)**
 - 9.1. Monthly inspection of children’s play areas & AED equipment
 - 9.2. Beelines Project – Preparation
 - 9.3. Community Asset Transfer
 - 9.4. Green Bin for waste disposal at Stedham Graveyard
 - 9.5. Skip for Allotments in October/November
- 10. PARISH ACTION PLANS & CORRESPONDENCE**
 - 10.1. Last Month’s Actions
 - 10.2. Christmas Tea Party
 - 10.3. Water Leaks in Allotment tanks
 - 10.4. CPR/AED training session – following installation of AED in Iping
 - 10.5. Newsletter
 - 10.6. Parish Improvements
 - 10.7. SIPC Website
- 11. PLANNING (RACHAEL WILDMAN)**
 - 11.1. SDNP/25/03443/LDP**

Location: Woodlands , 13 The Street, Stedham, West Sussex, GU29 0NQ
Proposal: Proposed lawful development - conversion of the existing external store to habitable space.
Revised fenestration to rear and side elevations.
Closing day for Comments: 19th September 2025
- 12. DATE OF NEXT MEETING**
 - 12.1. SIPC Ordinary Meeting – 9th October 2025 @ 7:00pm in Stedham Memorial Hall to include item re. Parish Council aims, plans roles & responsibilities